

**THE CATHOLIC SYRIAN BANK LIMITED.**

**Registered Office:** CSB Bhavan, St. Mary's College Road,  
Post Box No. 502, Thrissur, Kerala-680 020.

**Tel:** +91 487 2333020; **Fax:** +91 487 2338764

**Website:** [www.csb.co.in](http://www.csb.co.in) ; **E-mail:** [investors@csb.co.in](mailto:investors@csb.co.in)

**Corporate Identity Number:** U65191KL1920PLC000175

**NOTICE OF POSTAL BALLOT**

Members of the Bank are hereby informed that the Bank has completed the dispatch of Notice of Postal Ballot along with an explanatory statement, a Postal Ballot Form and postage prepaid self-addressed Business Reply Envelope on Thursday, 04<sup>th</sup> April, 2019 in compliance with the provisions of section 108, 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) as amended, to those members whose name appeared as members/beneficial owners in the Bank's Register of Members/records of depositories as on 30<sup>th</sup> March, 2019 being the cut-off date and whose email ID's are not registered with the Bank/ NSDL / CDSL / Depository participants, in the permissible mode; and also Postal Ballot Notice Communication in this regard has been sent via e-mail to members whose e-mail ID's are registered with the Depository Participants /NSDL / CDSL on 04<sup>th</sup> April, 2019 for seeking approval of members by way of voting through postal ballot which includes voting by electronic means, for the Resolutions (Ordinary & Special) as set out in the Postal Ballot Notice dated 28<sup>th</sup> March, 2019.

The Postal Ballot Notice along with postal ballot form are also available on Bank's website [www.csb.co.in](http://www.csb.co.in). Further, only a person, whose name is recorded in the Register of Members/Beneficial owners as on the cut-off date shall be entitled to avail the facility of e-voting and voting by postal ballot. A person, who is not a member as on the cut-off date, should treat this notice as for information purpose only.

Members are requested to note that:

- Members have the option to exercise their votes either electronically or by way of Physical Postal Ballot.
- The voting, both through Postal Ballot and electronic means, shall commence on Friday 05<sup>th</sup> April, 2019 at 09:00 A.M and shall end on Saturday, 04<sup>th</sup> May, 2019 at 05:00 P.M.
- The duly completed postal ballot forms should reach the Scrutinizer on or before Saturday, 04<sup>th</sup> May, 2019 at 05:00 P.M.
- Any postal ballot received from the shareholders after 05:00 P.M, on Saturday, 04<sup>th</sup> May, 2019 shall not be treated as valid and voting whether by Post or by electronic means shall not be allowed beyond the said date.
- The e-voting module for voting through electronic means shall be disabled at 05:00 P.M, Saturday 04<sup>th</sup> May, 2019.
- In case, any shareholders casts his votes under both Postal Ballot and electronic mode, then the voting done through e-voting shall prevail and voting done through Postal Ballot shall be considered invalid. The Shareholders who have not received the Postal Ballot form may download a duplicate Postal Ballot form from the Bank's website [www.csb.co.in](http://www.csb.co.in) or may seek from the Bank/Bank's RTA by mailing to [investors@csb.co.in](mailto:investors@csb.co.in) or [info@skdc-consultants.com](mailto:info@skdc-consultants.com).

CS P.D. Vincent, LLB, MBA, FCS, Practising Company Secretary, Managing Partner, SVJS & Associates, Company Secretaries, 65/2364 A, Ponoth Road, Kaloar, Kochi-682 017, Kerala. (Membership No. FCS 3067 and Certificate of Practice No. 7940), has been appointed as scrutinizer for conducting the physical voting process through postal ballot as well as e-voting process in a fair and transparent manner. The result of the Postal Ballot will be declared by the Chairman/Managing Director & CEO/Company Secretary of the Bank on or before 5.30 p.m. on Monday, May 06, 2019 at the Registered Office of the Bank. The result declared would be displayed at the Registered Office of the Bank and also displayed along with the Scrutinizer's report on the Bank's website [www.csb.co.in](http://www.csb.co.in) and on the website of CDSL, [www.evotingindia.com](http://www.evotingindia.com) immediately after the declaration of result.

Grievances if any, connected with the voting by postal ballot including voting by electronic means may be addressed to the Company Secretary of the Bank, Email: [investors@csb.co.in](mailto:investors@csb.co.in), Tel: +91 487-2333020. For electronic voting instructions, Shareholders may please refer the instructions in the Postal Ballot Notice and in case of any queries or issues connected with e-voting, members may contact: Mr. Rakesh Dalvi, Manager, e-Voting helpdesk, Central Depository Services (India) Limited (CDSL), A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai -400013, Tel: 022-23023333, Fax: 022-23002043, Toll free No. 1800225533 or through e-mail at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or Mr. K. Jayakumar, Manager – Systems & Support, S.K.D.C. Consultants Limited, Kanapathy Towers, 3rd Floor, 1391/A-1, Sathy Road, Ganapathy, Coimbatore-641 006, Phone: +91 422-4958995, 2539835-836, Fax: +91 422 2539837; E-mail: [info@skdc-consultants.com](mailto:info@skdc-consultants.com), website: [www.skdc-consultants.com](http://www.skdc-consultants.com). Members may also refer the Frequently Asked Questions (FAQs) and e-voting User manual for shareholders available at the Help Desk of <https://www.evotingindia.com>.

By Order of the Board,  
For The Catholic Syrian Bank Ltd.,  
Sd/-

Place : Thrissur  
Date : April 04, 2019

**Sijo Varghese**  
Company Secretary